



Deanshanger Primary School

Behaviour Policy 2020 COVID-19 Addendum

At Deanshanger Primary School we aim to maintain a safe, caring, inclusive and stimulating environment in which all children (and adults) are encouraged to have respect for themselves and each other. Whilst expectations in our Behaviour Policy remain unchanged, it is necessary, in light of the Covid-19 pandemic, to make some adjustments for the safety of all children and staff. This addendum is to be used in conjunction with, and read alongside, the DPS COVID-19 Risk Assessment, Behaviour Policy, Physical Intervention Policy, SEND and Inclusion Policy, the BNTD/Anti-Bullying Policy, Addendum COVID-19 Arrangements for Safeguarding and Child Protection at Deanshanger Primary School during COVID-19 and our Safeguarding and Child Protection Policy.

These adjustments are essential to protect everyone's safety. We will require all children and their parents/carers to support these principles at all times.

New principles:

- We expect all members of the school community to respect the altered routines for arrival and departure to school and the rationale behind these decisions, and others, as outlined in the updated risk assessment document.
- We expect all members of the school community to follow the instructions on hygiene, such as handwashing and sanitising.
- All children must follow instructions on who they can socialise with at school. For example, they must respect the integrity of their 'Bubble Group.'
- All members of the school community must move around the school as per specific instructions. As a general rule, movement around the school is largely outside via external door.
- All members of the school community follow expectations about sneezing and coughing, using tissues and disposing in the Bubble Group's bin ('Catch it, Bin it, Kill it') All must avoid touching their mouth, nose and eyes with their hands.
- Tell a member of staff if you are experiencing symptoms of coronavirus (fever, cough, loss of sense of smell or taste) or unwell for unrelated COVID-19 reasons.
- Follow rules about not sharing any equipment or other items including drinking bottles.

Annex A: Government Guidance applied to Deanshanger Primary School

The Government has issued guidance for schools preparing for wider opening in order to adapt behaviour policies. Please refer to:

<https://www.gov.uk/government/publications/preparing-for-the-wider-opening-of-schools-from-1-june/planning-guide-for-primary-schools>

(Note: UK Government text is highlighted in blue)

In light of the need for children to behave differently when they return to school, and any new systems we have put in place to support that, we needed to make changes to our behaviour policy.

Adaptations to Deanshanger Primary Behaviour Policy are:

- following any altered routines for arrival or departure

Please refer to drop off and pick up guidelines as part of the school COVID-19 Risk assessment and reviewed school timetables. All children will have their temperature taken on arrival at school. Parents will be asked to accompany their child and if the temperature is above 37.8 degrees, they will be asked to go home with their adult.

At this time, children are requested to walk to school or arrive by car – bikes and scooters should be left at home for the time being.

- following school instructions on hygiene, such as handwashing and sanitising

Children (and staff) will be expected to wash their hands on arrival at school, before and after break time, before and after eating, and after using the toilet. The adult in charge may also request additional handwashing points as necessary.

- following instructions on who pupils can socialise with at school

Foundation Stage, Year 1 and 6 children will only mix with their 'Bubble Group' for the week. Adults (teachers, learning support assistants and midday meal supervisors) will be largely delegated to a single Bubble Group or Bubble Groups in the same year group. 'Key Worker' children will remain with their school closure group on Fridays but the staffing structure will be different. Outside learning has been planned to reduce the risks further on these days.

- moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)

Children remain in areas close to their classrooms and use agreed nearest toilets. Children will enter via external doors and keeping socially distanced when possible.

- **Expectations about sneezing, coughing, tissues and disposal ('Catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands**

The expectation about sneezing, coughing and tissue disposal is 'Catch it, Bin it, Kill it'. Dispose of all tissues in bins. Avoid touching your face. 'Catch it, Bin it, Kill it' posters displayed in all shared spaces.

- **tell an adult if you are experiencing symptoms of coronavirus**

Children are to immediately tell an adult if they begin to feel unwell. The child will be sent to an isolated area (the sensory pod) to be assessed for any COVID-19 symptoms. Parents will be called to collect the unwell child and their siblings from school. The child displaying symptoms will remain isolated from close contact with others until they are collected. Arrangements will be made for the child to be tested for COVID-19. The child /other family members within the same household will remain off role until a result has been established. If a positive result for COVID-19 is confirmed, all parents of pupils and staff in the Bubble Group will be informed, and will be required to self-isolate for a minimum of 14 days. Advice will be sought for all and any cases from Public Health England and Northamptonshire Healthcare NHS Foundation. Contact details are held on a new school document - 'Coronavirus questions: where to go for answers at DPS'; this is displayed in the staffroom and admin office.

- **rules about sharing any equipment or other items including drinking bottles**

No child will, at any time, be asked to share any equipment. All children will be provided with individual essential work equipment which is not to be shared. Drink bottles must be brought into school daily by the child already filled with water, and taken home each evening. Children should not bring their own materials in from home, and they should not be taking home equipment from school. Children will not be sharing table space; they will have their own allocated table and chair within their classroom which is socially distanced from other pupils and adults (maximum of 15 pupils per room or in accordance with setting risk assessments). All equipment and resources will be individually used. If equipment is to be shared, it will be cleaned after use before the next pupil.

- **amended expectations about breaks or play times, including where children may or may not play**

Bubble Groups will be allocated designated break times and zones to minimise numbers of children on the KS1/KS2 playground/ school field to ensure limited contact. These will be co-ordinated using timetables. There will be no shared hand-held or small play equipment, and

games are to be modified to ensure social distancing is maintained. A document - 'Physical, Social and Arty Outdoor No Contact Games and Activities Ideas - Primary', has been shared with all teachers. Large apparatus will require cleaning after use by the group that has used it and before the next use where possible. This equipment will be sanitised at the end of every school day.

- **use of toilets**

Toilet areas will be monitored by staff to ensure no overcrowding and toilet times will be allocated per Bubble Group; Foundation Stage, Year 1 and Year 6 have their own set of toilets to share. Key Worker groups will share the Year 4 toilets. Before and after break times, Bubble Groups will be instructed to use their own toilets. Posters displayed in toilet areas explain correct handwashing techniques.

- **clear rules about coughing or spitting at or towards any other person**

Any child purposely acting in an unsafe manner: coughing, sneezing, spitting, entering personal space/breaking 'social distancing' will be reminded about behaviour expectations.

Parents will be informed if their child is behaving in an unsafe manner, or not following school expectations of safe, respectful and/or hygienic behaviour. Behaviour will be closely monitored by senior leaders and Mrs Rice. Incidents will be recorded in Arbor. If behaviour persists, more serious measures, will be explored. See section about reasonable adjustments that need to be made for students with more challenging behaviour.

- **clear rules for pupils at home about conduct in relation to remote education**

Pupils remaining at home will continue to learn via packs from teachers in school. Weekly safeguarding checks will remain in place. Weekly Zoom catch ups will take place.

- **rewards and sanction system where appropriate**

Positive praise and encouragement should be used as much as possible for children to have a 'Yes I Can' attitude. Walking through school to show their work to Mrs Rice or other adult for acknowledgement and praise during this time will unfortunately not be able to happen. Mrs Rice will continue to hold a virtual celebration assembly each week with Sparkly Book entries being celebrated. Forms of celebration include: Sparkly Book, Dojos, Values of the Month, Word Millionaire/Multi-Millionaire Certificates...All children will engage in PSHCE sessions.

- **Identify any reasonable adjustments that need to be made for students with more challenging behaviour.**

We acknowledge that children will have had a range of different experiences during the lockdown period which may have an impact on their behaviour upon return to school. Some

children may feel frustrated as a result of being isolated from friends or having missed a significant event or experience; e.g. KS2 SATS, school trip, etc. Others may have experienced bereavement or loss or another, real or perceived, traumatic episode. For many, the process of re-engagement with learning and the school community, under unusual circumstances, will require some additional input and encouragement.

As a result of these varied experiences children may present with behaviour that is not usual, this may include;

- Anxiety; lack of confidence
- Challenging behaviour; fight or flight response
- Anger; shouting, crying
- Hyperactivity and difficulties maintaining attention

For some children, including those with attachment concerns or SEND, and especially those with autism/ASD, the change in routines and lack of familiarity will require additional adjustment. We recognise that behaviour could be a sign that for some individual children there is an unfulfilled need and that the behaviour is communicating that there is a problem. The school will undertake an individual risk assessment for the child and use reasonable endeavours to make the necessary adjustments to reduce the stimulus that may be triggering the challenging response.

Children with SEND are recognised as being particularly vulnerable and therefore have an urgent need to be re-integrated back into school as soon as reasonably possible. School will work closely with parents to implement supportive strategies that will inform an appropriate response whether children are in school or at home. Within school, our SENCO and school learning mentor will be key in supporting this approach with support from Mrs Rice and senior leaders. If necessary, school will seek external support from other agencies such as Educational Psychologists or Early Help.

Annex B: Principles for Staff

Open communication is encouraged at all times with positive solutions being sought.

- Do not come to work if you have coronavirus symptoms, or go home as soon as these develop (informing your manager), and access a test as soon as possible.

Staff will need to inform Rachel Rice, self-isolate and be tested if they suspect they are showing symptoms of COVID-19. They will need to inform Rachel Rice of the result of their COVID-19 test, and follow government and NHS guidance as to isolating. If members of your household are exhibiting symptoms of COVID-19, you must not come to work. You must self-isolate, and arrange a test for yourself and members of your household, and inform Rachel Rice of the result. All staff will have their temperature taken on entry to the school site.

- Clean your hands more often than usual - with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.

Follow same procedures as the pupils (see Annex A). Medical work places require staff to wear short sleeves for hygiene reasons; to remove all rings and bracelets and keep long hair tied back - this is worth considering at DPS but is optional.

- Use the 'Catch it, Bin it, Kill it' approach.

Any item to be binned should be disposed of in bins only, to help prevent the spread of germs. Used PPE must be disposed of in the labelled PPE pedal bins only.

- Avoid touching your mouth, nose and eyes.

Avoid touching your face.

- Clean frequently touched surfaces often using standard products, such as detergents and bleach.

All classrooms/Bubble Groups will have access to their own appropriate cleaning products to ensure constant cleaning throughout the day. Cleaners will clean all areas after pupils have left the school site, and empty class bins and vacuum carpets.

- Think about ways to modify your teaching approach to keep a distance from children in your class as much as possible, particularly close face to face support (noting that it's understood that this is not possible at all times, which is why hygiene and hand cleaning is so important).

Children will work in their place. Staff should remain 2m away from each other and where possible 2m away from children. If confidential conversations are required, the child and adult will step into the corridor or playground to maintain distance.

- Consider avoiding calling pupils to the front of the class or going to their desk to check on their work if not necessary.

- Help your class to follow the rules on hand cleaning, not touching their faces, 'Catch it, Bin it, Kill it' etc. including by updating your classrooms displays with posters.

All classrooms and shared spaces have posters displayed reminding of key hygiene routines to follow.

Undertake PSHCE sessions about this using government resources.

Used PPE must be disposed of in the labelled PPE pedal bins only

- Prevent your class from sharing equipment and resources (like stationery).

All pupils are provided with their own equipment and resources. These will be stored in a tray/container on the child's desk.

- Keep your classroom door and windows open if possible for air flow.

- Limit the number of children from your class using the toilet at any one time.

Toilet areas will be self-monitored by staff to ensure limits on the numbers in the toilets at one time - the door should be pushed open with the shoulder as the question is asked about how many are in the room.

- Limit your contact with other staff members, and don't congregate in shared spaces, especially if they are small rooms.

Staff are expected to maintain social distancing measures with other adults at all times. Not only is this essential, but it is very important that it is modelled for the children. Only four members of staff are allowed in the staff room at any one time. When entering a space, all adults should assess the available space, and their ability to maintain social distance whilst in the space. All staff meetings and meetings will be off site using Zoom. Staff will be encouraged to be on site from 8:30 am to leave whenever possible at 3:30 pm. For the vast majority of staff, PPA time (on a Friday) should be used off school site.